

Statewide Director Community Nutrition & Health Academic Coordinator III

Position Overview

Location Headquarters: Davis, California

Purpose: The Statewide Community Nutrition and Health Director is responsible for developing and providing leadership for innovative, multidisciplinary family and community nutrition and health-related programs for the University of California Cooperative Extension program.

1. Build Vision and Programs. The Director will play a key role to engage a broad sector of UC ANR and beyond to develop a compelling vision for the growth of family and community nutrition and health programming across the state.

The Director's work will draw on and build a network of advisors along with strengthened linkages to campus specialists, relevant program teams and strategic initiative leaders, relevant Statewide Programs (e.g., NPI, UC 4-H, UC MG, CalNat, UC IPM, UC SAREP, etc.) along with new and existing external partners.



In creating the vision, the Director will play a key role to identify, synergize and pursue funding and grant opportunities to build programs to better share key information, build community bridges and expand impact and programs. Options for growth are envisioned to be broad - from traditional consumer science topics to broader elements of health and Wellness.

2. Successfully Oversee Programs. The Director will work with a small team to oversee the implementation and growth (as feasible) of three programs.

CalFresh Healthy Living (CFHL,UC). The Director will liaise with the CFHL,UC Director (based at UC Davis) to ensure smooth implementation of CFHL across the state for enhanced impact. This effort will entail 1) working with Advisors and County Directors for relevant programmatic content and support at the county level, 2) ensuring administrative processes are clear for seamless implementation with County Directors, Regional Managers, advisors and UC ANR Administrative units and the CFHL, UC Davis office.

UC Master Food Preserver program (UC MFP). The Director will oversee the growth of the currently small but promising UC MFP - especially in the areas of food safety and food waste reduction. The goal is to grow the program to reach a significantly larger and more diverse cross section of California by increasing resources and expanding program delivery options (especially

online). An initial modest investment in personnel will be made with the intent for the program to grow and become self-financing in 3 years.

EFNEP. The Director will oversee the state team for the successful implementation (and growth as opportunities arise) of the Expanded Food and Nutrition Education Program (EFNEP).

The Director will look to develop stronger synergies between these program and with other Statewide Programs and Institutes.

3. Expand Delivery Options. Of particular interest is the generation of resources to develop greater virtual dissemination of beneficial educational content for enhanced impact of the nutrition, health and wellness programs. As possible, income generation can be considered along with expanded reach.

This is an exciting opportunity to have meaningful impacts in a wide range of diverse communities throughout California.

Counties of Responsibility. This position is focused on work across the state. Note: EFNEP and CalFresh Healthy Living, UC are implemented based on program funds available and in communities that meet the required criteria of the programs.

Reporting Relationship: The Academic Coordinator serves under the administrative and programmatic guidance of the Vice Provost for Strategic Initiatives & Statewide Programs.

Qualifications and Skills Required

Required Qualifications

Education: A minimum of a Master's degree in nutrition, public health, public health administration, community development or related field is required at the time of appointment.

Additional Requirements

- Experience in successful Extension programming or community development,
- Demonstrated ability to effectively plan, build and manage teams and implement projects, including setting measurable goals and objectives.
- Proven track record of significant fundraising (through projects and/or development opportunities),
- Success in building and supporting diverse teams, and ensuring welcoming and affirming environments

Note: A background investigation will be likely required for the successful candidate, including fingerprinting and a criminal history clearance by the Department of Justice and the Federal Bureau of Investigation.

This position is subject to the requirements and compliance of the California's Child Abuse and Neglect Reporting Act (CANRA). Employment within UC ANR is contingent upon securing written acknowledgement to comply with California law.

Desired Experience

- Experience of working across multi elements of the nutrition, health and wellness sector.
- Knowledge or experience of effective virtual delivery of educational programs for youth and/or adults, with a focus on individuals with low-income and/or low literacy (language and digital).

Skills Required

To be successful, Academic Coordinators require skills in the following:

Technical Competence and Impact

The candidate should understand key concepts related to nutrition and health and be able to design and implement programs that lead to positive changes and impact within the community and beyond.

Communication

Demonstrated excellence in written, oral, interpersonal and information technology communication skills.

Collaboration, Teamwork and Flexibility

Demonstrated ability to work collaboratively as a team member with others. Able to adapt as circumstances warranted. Promote diversity, equity and inclusion.

Lifelong Learning

Demonstrated commitment to ongoing self-improvement - both professionally and as a person.

Learn more about Skills and Areas of Programmatic Review (including Professional Competence, University and Public Service and Affirmative Action and DEI) at:

<https://ucanr.edu/sites/anrstaff/files/319460.pdf>

Leadership and Administrative Elements

As a leader, you will be expected to excel in the areas of:

Leadership & Vision (includes Inspiring Innovation, Leading Change, and Professionalism)

Administrative Policy (Accountability and Governance)

Budget and funding (Resource Management and Financial Budget)

Human Resources (includes Diversity, Health and Safety, and Principles of Community)

Advocacy and Communication (includes Client Service; Collaboration and Communication)

About UC ANR

The University of California, Division of Agriculture and Natural Resources (UC ANR) consists of a network of scientists and educators working in partnership across California. We are committed to developing and supporting healthy food systems, healthy environments, healthy communities, and healthy Californians. UC ANR administers UC Cooperative Extension (UCCE), which is responsible for program development and delivery in the counties throughout the state of California.

Learn more about

- UC ANR at <https://UCANR.edu>
- UC EFNEP <http://efnep.ucanr.edu/>
- UC Master Food Preservers <http://mfp.ucanr.edu/>

- CalFresh Healthy Living <https://uccalfresh.ucdavis.edu/>
- Our Strategic Initiatives <http://ucanr.edu/sites/StrategicInitiatives/>
- Our Public Value statements at [https://ucanr.edu/sites/anrstaff/2016-2020 Strategic Plan/Goal 5 Prioritize programs and services/Public values statement/](https://ucanr.edu/sites/anrstaff/2016-2020%20Strategic%20Plan/Goal%205%20Prioritize%20programs%20and%20services/Public%20values%20statement/)
- DEI: Further to the above, advisors are expected to share and exhibit UC ANR's commitment to Diversity, Equity and Inclusion [https://ucanr.edu/sites/Professional Development/Office - Team Management/Diversity Equity Inclusion Belonging/](https://ucanr.edu/sites/Professional%20Development/Office%20-%20Team%20Management/Diversity%20Equity%20Inclusion%20Belonging/)
- Affirmative: Further to the above, advisors are expected to share and exhibit UC ANR's commitment to affirmative action. Learn more of UC ANR Affirmative Action policy: [http://ucanr.edu/sites/anrstaff/Diversity/Affirmative Action/](http://ucanr.edu/sites/anrstaff/Diversity/Affirmative%20Action/)

Salary & Benefits

Salary: The beginning salary will be in the Academic Coordinator III series and commensurate with applicable experience and professional qualifications. For information regarding the Academic Coordinator series salary scales, please refer to: <https://www.ucop.edu/academic-personnel-programs/files/2022/july-2021-scales/t36-ii.pdf>

The academic coordinator position is a three-year renewable term appointment. Performance in this position is evaluated annually with merit actions being evaluated every three years. Upon completion of a successful review, you may be reappointed for another definite term. Our intention with this definite term appointment is to reappoint based on positive performance reviews and the continuing need for the position. *Internal candidate(s) with an existing academic title may retain the appointment at 0% time.*

Benefits: The University of California offers comprehensive benefits including two days per month paid vacation, one day per month paid sick leave, and approximately thirteen paid holidays per year. ANR is part of UC's Family-Friendly Policies. For more information, refer to the UC Benefits website at: <http://ucnet.universityofcalifornia.edu/>

How to Apply

If interested in this position, please visit: <https://recruit.ucanr.edu/> and choose "applicants" (refer to position #21-12)

Closing Date: To assure full consideration, application packets must be received by **September 3, 2021**

Questions?

Contact Tatiana Avoce; email: tavoce@ucanr.edu

Applicants may wish to explore the UC Davis Services for International Students and Scholars web page at <https://siss.ucdavis.edu/> as a resource.

University of California Cooperative Extension

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.